



PROVINCIAL DEPARTMENT OF SPORTS

Southern Province

RECRUITMENT ON OPEN BASIS FOR THE POSTS OF SPORTS OFFICER (GRADE III OF SERVICE CATEGORY OF MANAGEMENT ASSISTANTS TECHNICAL SEGMENT 02)

APPLICATIONS are invited from Sri Lankan citizens with the following qualifications for the Post of Sports Officer in the Provincial Department of Sports, Southern Province.

01. *Method of recruitment :*

Applicants who possess the qualifications in the notifications will be subjected to a vocational examination conducted by Provincial Department of Sports and Sports Medical Unit of the Southern Province and the applicants who pass the vocational examination will be subjected to the aptitude appraisal interview before an interview board appointed by the Secretary to the Provincial Ministry of Sports, Southern Province and vacancies will be filled in order of the marks obtained from the that aptitude appraisal interview. The manner in which marks should be obtained in each of these tests is given under No. 06 of this Notification.

02. *Qualification required :*

I. Educational and Vocational Qualifications :

- (a) Should have passed the G. C. E.(Ordinary Level) Examination in Six subjects at One sitting with credit passes in Sinhala/Tamil/English Language, Mathematics and Two (02) other Subjects

and

- II. Should have passed G.C.E. (Advanced Level) Examination new syllabus in all subjects (excluding General test); or should have passed G.C.E. (Advanced Level) Examination old syllabus in three subjects

and

Have won 1st or 2nd places in competitions held at Provincial level (between Districts) in the National Sports Festival held by the Ministry of Sports.

or

Have won 1st, 2nd or 3rd places at the National Sports Festival.

or

Have won 1st, 2nd or 3rd places at National Championships held by National Sports Associations registered under the Sports Act.

or

(b)

- I. Should have passed the G. C. E. (Ordinary Level) Examination in Six subjects at One sitting with credit passes in Sinhala/Tamil/English language, Mathematics and two (02) other subjects.

and

- II. Should have represented Sri Lanka in South Asian Games, Asian Games, Commonwealth Games, Olympic Games or World Championships and won medals for 1st, 2nd and 3rd places.

- * It is compulsory for the Officers recruited under the above qualifications to obtain a technical diploma relevant to the field of sports which is the National Vocational Qualification (NVQ) Level Six (6) recognized by the Tertiary and vocational Education Commission within three years to confirm the service. Officers who do not obtain a Technical Diploma being a National Vocational Qualification (NVQ) level Six (06) relevant to the field of Sports within first three years will not be confirmed in the service at the end of the probationary period and their salary increments will be suspended. If an officer who has been subjected to such salary increment suspension fails to obtain Technical Diploma being a National Vocational qualification (NVQ) level Six (06) relevant to the field of Sports, the Secretary to the Provincial Ministry of Sports, Southern Province must terminate his appointment on the approval of the Provincial Public Service Commission of the Southern Province on inefficiency.

03. *Experience :*

Experience in the relevant field is considered to be an additional qualification.

04. Every candidate is physically and mentally fit to serve in any part of Sri Lanka and to perform the duties of the Post.

05. *Other qualifications:*

Every applicant

- I. Should be a citizen of Sri Lanka.
- II. Should be of excellent character.
- III. Should be a permanent resident in Southern Province and should provide a certificate issued by the Grama Niladhari to the effect that the applicant has a continuous permanent residence in the Southern Province for a period of three years immediately preceding the closing date of applications.
- IV. Should have completed all the qualifications from 02 to 06 in every respect on the date of calling for applications.

06. *Age limit :*

Minimum limit : 18 years

Maximum limit : 35 years

07. *Salary Scale :*

The Salary Scale of this post is Rs. 30,140-10x350 - 11x370 - 10x560 - 10x660 - Rs. 49,910 (MT 02-03-2016) in accordance with schedule I of the Public Administration Circular 03/2016 of 25.02.25. You are paid salaries in accordance with the provisions of that circular as stated in Schedule II therein. (E.g. Basic salary of Rs. 30,140 and a living allowance of Rs. 7,800 is relevant to the year from 01.01.2021 to 31.12.2021.)

08. The following making procedure is used for the interview.

i. Vocational Examination :

Vocational examination for physical fitness consists of eight component: reaction speed, flexibility, abdominal strength, arm strength, posture, sudden jump, speed and endurance. Applicants must obtain a minimum of 30 marks for each test and an average of 40% or more in all subjects. This does not apply to sports that are not related to sports such as carom, chess, weightlifting, archery, etc.

ii. *Aptitude appraisal test :*

	<i>Main headings to be given marks</i>	<i>Maximum marks</i>	<i>Minimum marks considered to select</i>
01.	Additional educational qualifications	10	Not relevant
02.	Sports talents	70	Not relevant
03.	Additional experience in Sports coaching, competition judging/competition organizing	15	Not relevant
04.	Skills demonstrated at the interview	05	Not relevant
	Total	100	

09. *Candidates' Identity :*

Only the candidates who have submitted fully completed applications are invited for Vocational Examination and interview for fitness appraisal.

Originals of all certificates and a set of duly certified copies thereof must be submitted at the interview.

The following identity cards are accepted at the interview of certifying your identity.

- i. The national identity card issued by the Commissioner of registration of persons.
- ii. The valid passport

10. *Method of Application :*

- (a) Every applicant must pay a non refundable amount of Rs.500 as vocational examination fee in submitting his/her application form. The receipt obtained by crediting that fee to the account No. 1587434 in the name of “Secretary, Southern Provincial Ministry of Sports, Rural Development.....”, Maintained in Bank of Ceylon, Fort, Galle must be attached to the application form. The fee could be paid in any branch of the Bank of Ceylon in Sri Lanka.
- (b) Duly completed applications should be sent under registered cover addressed to reach the Southern Provincial Ministry of Sports, 3rd floor, Dakshinapaya, Labuduwa, Galle on or before Late applications will be rejected.
- (c) A specimen application form of the application form is set out at the end of this notification. Applicants must prepare their applications in A4 size paper using 1st page for No. 01 to 06, 2nd page for No. 07 to 10 and 3rd for No. 11 to 13 and complete it in their own hand writing.
- (d) “Recruitment for the sports Officer in the Southern Provincial Department of Sports” should be stated on the top left hand corner of the envelope containing the application.
- (e) The Candidate’s signature in the application should be certified by a Principal of a Government School/a Justice of peace/a Commissioner of oaths/an Attorney at Law/a Notary Public/a Commissioned Officer in the tri armed-forces or an officer holding a permanent post and drawing a monthly consolidated salary of Rs. 47,615.
- (f) Applications from the Officers in the Public Service or the Provincial Public Service must be forwarded through the Heads of Departments.
- (g) The applications not in compliance with the specimen application will be rejected. Complaints regarding loss or delay of applications before being received by the Ministry will not be accepted.

11. *Submission of false information :*

If the information contained in the application form sent by you is found to be false or incorrect before being recruited your candidature will be cancelled. Such false or incorrect information is found after being recruited you will be dismissed from the service subject to action relevant thereto.

12. The Provincial Ministry of Sports, Southern Province has the right to fill the vacancies or not to fill the vacancies.

BIMAL INDRAJITH DE SILVA,
Secretary,
Provincial Ministry of Sports,
Southern Province.

Specimen Application Form

SOUTHERN PROVINCIAL MINISTRY OF SPORTS

MS-SP/ADM/FO/54

Recruitment for the vacancy of the Post of Sports Officer in Southern Provincial Department of Sports

(Office use only)

1. Name with initials (Mr./Mrs./Miss)
in Sinhala :

.....
.....

In English :

.....
.....

1.1 Names denoted by initials (in block capitals)
in Sinhala :

.....
.....

In English :

.....
.....

2. National Identity Card Number :.....

3. Date of birth :

Day :..... Month :..... Year :.....

3.1 Age at the closing date of applications:

Days :..... Moths:..... Years :.....

4. Gender (Male - M, Female - F)

5. Civil Status :

6. Permanent Adress (In block Capitals) :

.....
.....
.....

7. Telephone Numbers :

Land line :

Mobile :

8. Educational Qualifications :

8.1 G.C.E. (A/L) Examination :

I. Examination year and month :

II. Index No. :

III. Subjects Passed :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		3.	
2.		4.	

8.2 G.C.E. (O/L) Examination :

I. Examination year and month :

II. Index No.:

III. Subjects passed

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

9. Sports achievement :

<i>Year</i>	<i>Sport festival</i>	<i>Relevant Level</i>		<i>Game</i>	<i>Achievement/ Place Won</i>
		<i>Provincial</i>	<i>National</i>		

10. Other vocational qualifications :

.....
.....
.....

11. Have you ever been convicted of any criminal offence in a court of law ?

Yes/No.

If yes, give particulars of offence and punishments.

12. Particulars of the receipt obtained by paying examination fee :

- I. The office to which the examination fee was paid :.....
- II. Number and date of the receipt :.....
- III. The amount paid :.....

Affix the receipt firmly here.

13. (a) I hereby declare that the information furnished by me in this Application is true and accurate to the best of my knowledge.

(b) I know that if this declaration made by me is found to be false, I am disqualified for the post and if it is found to be false after my receiving the appointment, I am liable to be dismissed from the service.

I will not change any of the information mentioned in this application later.

.....
Signature of the applicant.

Date :.....

14. Attestation of applicant's Signature

I hereby certify that Mr./Mrs./Miss.Submitting this application is personally known to me and he/she placed his signature under paragraph 13 above in my presence.

.....
Signature of the Certifying Officer.

Date :.....

Name of the Certifying Officer :.....

Designation :.....

Address :.....

(Please confirm with the Official Seal)

15. Recommendation of the Head of Department (only for applicants employed in the Public/Provincial Public Service)

15.1. Work, conduct and attendance are satisfactory/not satisfactory in accordance with the Officer's personal file during the five years immediately preceding the closing date of applications.

All salary increments have been earned/not earned.

The officer has been/not been subjected to any disciplinary punishment.

15.2 If the Officer is selected to the post being applied he can be/not be released from the present post. The application is/ is not recommended.

.....
Signature and Official seal of the Head of Department.

Date :