



Recruitment to the post of fireman in the fire service of Local Government Institutions in the Central Provincial public service - 2021

1. Applications are invited from the Permanent Residents in the Central Province for the vacancies of Fireman in the Fire Units of the following Municipal Councils in the Central Province.
 - i. Kandy Municipal Council
 - ii. Matale Municipal Council
 - iii. Nuwara Eliya Municipal Council
 - iv. Dambulla Municipal Council

2. This post is permanent and pensionable and is subjected to policy decisions that may be taken by the government in future.

3. *Salary scale* .-
Pub.Ad.Cir. 03/2016, Rs. 1-2016

Salary scale - Rs. 29,540 - 7 x 300 - 27 x 370 - Rs. 41.630 / - (shall pass the Efficiency Bar Examination before entering the 4th Salary Step.)

4. *Age limit* .-
Must be not less than 18 years of age and not more than 30 years. (The above maximum age limit will not apply to permanent officers already serving in the Central Provincial Public Service .)

5. **Basic Qualifications** : -

5.1 *Educational Qualifications* : -

Should have passed in 06 subjects including Sinhala / Tamil, Mathematics and Science in at least two sittings in the G.C.E. (O/L) examination and should have passed in 05 subjects in one sitting.

5.2 *Other Qualifications* : -

- i. (A) They should be of excellent character and in good health,
 - i. Applicants must be Sri Lankan citizens.
 - ii. Must have at least 3 years of permanent residency in the Central Province.
 - iii. Must be at least 5 feet 4 inches tall.
 - iv. Must be at least 56 kg of weighing.
 - v. Chest should not be less than 32 inches (when enlarged).
 - vi. Applicants must be unmarried.
 - vii. must have a Driving license of B class or above. (Should have completed 02 years or more after obtaining the driving license by the closing date of the application)

Note : - Must obtain a D Class (Heavy Vehicle) Driving License within three (03) years of appointment to the service. Officers who do not meet the qualifications will not be eligible for permanent service. (A copy of the valid driving license should be attached)

(B) Having completed a course in firefighting training is considered an additional qualification

Note: - You have to prove the above qualifications when appearing at the interview.

5.3 *Physical and Mental Fitness:* -

A government-recognized medical certificate must be submitted stating that you are physically and mentally fit to work.

6. Method of Recruitment: -

- i. The Commissioner of Local Government invites applications through public notices and the Central Provincial Public Service Commission conducts a written examination and calls for double the number of vacancies from those who have obtained the highest marks on the results of the physical fitness test. Vacancies will be filled in the order of merit of the marks obtained therein. (Recruitment will be made on the basis of district population ratio as per the provisions mentioned in Public Administration Circular 15/90)

Written Examination for Recruitment : -

(A) Must sit for a 1 hour question paper of 100 marks to test general knowledge and intelligence . Candidates who get more than 40 marks are considered to have passed.

General Knowledge	Measuring the candidate's knowledge of current events of local and foreign importance
Intelligence testing	Measuring the ability to analyze and synthesize the logical strength of candidates, their ability to make quick and accurate decisions

Fitness Test: -

(B) The following factors will be considered for testing fitness .

<i>Events</i>	<i>Methodology for measuring ability</i>
Running 800 meters	Calculation of time
Running 100 meters	Calculation of time
Shuttle Run	Calculation of time
Sit up exercisers	Maximum in 02 minutes
Dips	Maximum in 02 minutes
Ascending and descending 15 meters with the help of a rope	Calculation of time (according to the technique of Ascending and descending the rope)
Ascending and descending a 60-100 foot ladder	Calculation of time
Drop Stick	Responding

A written promise stating the non-liability for any injuries or mishaps incurred during the fitness test need to be submitted prior to this test.

- ii. Interviews / Practical Tests
Conducted by a Board of Inquiry appointed by the Commissioner of Local Government .

7. *Other Terms of Service* :-

Selected candidates shall complete a one year training course. The Appointing Authority can remove the applicants of whose work and behavior during the training period are not satisfactory or those who cannot reach the desired level of employment without giving any compensation.

An allowance of Rs.15, 000 / - per month shall be paid during the training period.

Trainees who successfully complete the training will be appointed on the salary scale applicable to the post of Fireman in the Central Provincial Council Public Service .

When enrolling for the training, the trainees must sign a bond worth Rs. 100,000/ agreeing to serve a period of 05 years in the Central Provincial Public Service.

All trainees must pass a medical examination before starting training.

When appointments are made as firemen, it is compulsory for the recipients to settle in the relevant local government area.

The relevant local authority is not liable for any physical deficiencies caused by the trainee's weaknesses, negligence or inattention or any other reason during the training period.

8. *How to apply:*

- (i) The application form should be prepared using A4 (21 x 29 cm) size paper as per the model given at the end of the announcement . (When preparing the application, first page should contain 01 to 06, the second page 07 to 15 and the third page 16 to 17.)
- (ii) The duly filled application should be sent *via* registered post to reach the commissioner of Local Government, Department of Local Government, Provincial Council Complex Pallekele Kundasale before 10.05.2021. People should write “ Recruitment of Officers for the post of Fireman in the Fire Service of the Local Government Institutions in the Central Province - 2021 “ shall be written on the upper left corner of the envelope .
- (iii) The applicants who are currently employed in public service shall submit their applications through their respective heads of institution.
- (iv) The local government institution applied shall be marked according to the preference of the local government area where the applicant wishes to reside or already resides in, if the applicant qualifies for the post of Fire Officer.

Kandy Municipal Council	- 01	Matale Municipal Council	- 02
Nuwara Eliya Municipal Council	- 03	Dambulla Municipal Council	- 04
- (v) Applications that do not conform to the relevant format and which are not sent in the correct and clear handwriting and do not meet the basic qualifications for the last date of recruitment and do not comply with the conditions set out, will be rejected without any notice. The Department of Local Government Central Province is not responsible for the loss or delay of applications by post.
- (vi) Signature of the candidate on the application form must be certified by a Principal of a Government School/ Justice of Peace / Notary Public / Authorized Officer of the Armed Forces / Officer holding a Gazetted post in Police Service or a Staff Officer holding a Permanent post in Public or Provincial Public Service with an Annual Salary of Rs. 395,520.

Note: - No document or copy other than the receipt of payment of examination fee and a copy of the driving license should be attached with the application.

9. *Examination Fees* : -

Examination fee of Rupees Six hundred (Rs. 600/-) 20-03-02-13 income header “Chief Secretary, Provincial any Divisional Secretariat in the Central Province of the credits to be paid to the receipt they should be annexed dumpatrayata. It should be noted that receipts or money orders paid for by an institution other than the receipt paid to a Divisional Secretariat will not be accepted and the examination fees paid will not be refunded for any reason.

Receipt of payment of Six hundred rupees as examination fee (Rs. 600 / -) credited to the revenue head 20-03-02-13 of the Chief Secretary of the Central Province to any Divisional Secretariat in the Central Province shall be attached to the application form. Receipts or money orders paid for any other institution except to a Divisional Secretariat shall not be accepted. It should also be noted that the examination fees paid will not be refunded for any reason.

10. *Terms and Conditions of Service*: -

- (i) Subject to the Establishments Code, Financial Regulations, Provincial Council Financial Rules, Departmental Orders and Regulations issued by the Government and the Central Provincial Council from time to time.
- (ii) All officers in accordance with the provisions of Public Administration Circular No. 18/2020 and Circulars issued thereon must obtain proficiency in the other official language in addition to the official language of the service within 03 years of joining the service. Salary increments of officers who do not obtain the prescribed second language proficiency within 03 years from the date of appointment will be suspended until they qualify.
- (iii) Upon appointment to this post, the appointee will be subject to a compulsory service period of 05 years in the local government bodies to which they are appointed and no request for transfer will be considered until the expiry of that period.

11. *Examination Center* : -

This examination is expected to be held in Kandy. Candidates should submit the certified admission to the Head of the Examination Hall on the day of commencement of the examination.

Candidate's Identity -

Candidates should prove their identity in the examination hall to the satisfaction of the Head of the Examination Hall for each subject in which they appear. Only the following documents will be accepted for this purpose.

- (a) National Identity Card issued by the Department of Registration of Persons,
- (b) Valid passport issued by the Department of Immigration and Emigration,
- (c) Valid driving license issued by the Commissioner of Motor Traffic.

12. *Conducting the examination* : -

- (i) Conducted by the Public Service Commission of the Central Provincial Council.
- (ii) After the adjournment or cancellation or holding of this examination, the final decision on the number of vacancies to be made or not and the matters not mentioned in this notice shall be vested in the Commissioner of Local Government, Central Province. The Commissioner of Local Government in the Central Province has the power to decide the Postponement or Cancellation of this examination or Making / not making selections after holding the examination or final decision on the number of vacancies and on matters not mentioned in this advertisement.

- (iii) The Local Government Commissioner of the Central Province has the power to determine the number of recruits at the time of recruitment.
- (iv) Candidacy or appointment will be cancelled if it is revealed that any candidate is not eligible before or after the appointment. They will also be dismissed if it is discovered that they have knowingly submitted false information or that the correct information has been intentionally suppressed.

H. M. M. U. B.HERATH,
Commissioner of Local Government,
Central Province.

At the Department of Local Government,
Central Province.
25th of March, 2021.

SPECIMEN APPLICATION FORM

Recruitment to the post of fireman in the fire service of Local Government Institutions in the Central Provincial public service - 2021

(For official use)

Applying Local Government Institution and Code Number In the order of preference:

(When receiving appointments as firemen, it is mandatory for the appointees to settle in the relevant local government area)

Preference	Local Government Institution	Code number
01		
02		
03		
04		

01. i. Name with initials at the end :
.....
(In capital letters) PERERA A.B.C.
- i. Names indicated by initials: (in capital letters)
.....
.....
- ii. Full Name(Sinhala/Tamil):
.....
02. National Identity Card Number :
03. i. Address to which the admission should be sent:
ii. Permanent Address :
.....
iii. District of Permanent Residence:
iv. Divisional Secretary division:
v. Since when have you been living in the Central Province ? :
04. Telephone Number: Home : Mobile :

05. Language medium you intend to appear of examination :
(Specify in the box as Sinhala - S Tamil - T English - E)

06. i. Date of birth:

ii. Age as at .../ ... /20... : Years Months days

07. Citizenship:

08. Married/Unmarried:

09. Height : Feet: Inches:

10. heavy driving license No:

11. Educational and Professional Qualifications:

i. GCE (O / L) Exam : Year: Examination No:

<i>Subject</i>	<i>Pass</i>	<i>Subject</i>	<i>Pass</i>
1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

ii. Professional Qualifications:

12. i. Have you ever been convicted of a criminal offense? Yes / No

ii. If yes, enter the details :

13. If the applicant is currently employed in the Government or Provincial Public Service

i. Current post :

ii. Date of appointment:

iii. name and address of current work place:

iv. Telephone Number(work):

14. i. Receipt Number and Date of Payment of Examination Fees :

ii. Divisional Secretariats from where the Receipt was obtained:

Paste the receipt here

15. I declare that the information provided here is true and correct to the best of my knowledge and belief. Under the terms and conditions of recruitment, I admit that if I have given false information, my candidature can be cancelled before or after the examination and if it is revealed after the examination, I will be subject to dismissal.

.....
Signature of the applicant.

Date:

Signature certification

16. I hereby certify that Mr. who is submitting this application is known to me personally, and that he placed his signature in front of me and that examination fees have been paid and that the receipt has been affixed correctly to the application form.

.....
Signature of the guarantor.

Name :

Position :

Date :

(Leave the official seal)

(Signature of the candidate on the application form must be certified by a Principal of a Government School/ Justice of Peace / Notary Public / Authorized Officer of the Armed Forces / Officer holding a *Gazetted* post in Police Service or a Staff Officer holding a Permanent post in Public or Provincial Public Service with an Annual Salary of Rs. 395,520.)

(Applies only to applicants currently serving in the Public Service or Provincial Public Service)

Certificate from the Head of the Department

17. I hereby certify that the applicant named Mr. is serving at as From and that I have checked all the information provided in this application with his personal file and that they are correct. I also affirm that currently, his work and conduct is satisfactory, and that he has earned all increments during the last 05 years, and that he has fulfilled all qualifications necessary to apply for the post of Fireman, Central Province and that, if selected for appointment he can be/cannot be released from his current position.

.....
Signature of the guarantor.

Name :

Position :

Date :

(Leave the official seal)