



DEPARTMENT OF IMMIGRATION AND EMIGRATION

First Efficiency Bar Examination for Authorized Officers Grade II of the Department of Immigration and Emigration -2018(2021)

1. IT is hereby notified that the First Efficiency Bar Examination for the Authorized Officers will be held in Colombo by the Department of Examinations of Sri Lanka in the month of May 2021 as per the provisions of the approved Scheme of Recruitment related to the Authorized Officers of the Department of Immigration and Emigration.

2. (i) Candidates are bound by the rules and regulations prescribed by the Commissioner General of Examinations of the Department of Examinations of Sri Lanka regarding the conduct of the examination and the issuance of results. The decision of the Commissioner General of Examinations

regarding the conduct of the examination and the issuance of results will be final.

(ii) The rules and regulations for candidates have been separately printed in the Gazette Notification. Candidates will be subjected to any punishment imposed by the Commissioner - General of Examinations in case of violation of these rules and regulations.

3. *Examination fees:* Candidates may appear for the subjects prescribed for the examination at the same time or separately. Candidates appearing for the whole examination or one subject for the first time need not pay examination fees. However, for subsequent sittings, Rs. 500/= for the whole examination and Rs. 250/= for only one subject should be paid at any post-office/ sub post office island-wide to be credited to revenue head 2003-02-13 of the Commissioner General of Examinations. The receipt obtained should be affixed to the relevant cage of the applications form. (It is advisable to keep a photocopy of the receipt with the candidate).The examination fees will not be refunded or transferred in respect of any other examination under any circumstances.

4. *Applications.*— The application should be in the form of the specimen appended to this notification and applications should be prepared on a paper of A4 size, using both sides in such a manner that Nos. 01 to 06 appear on the first page and the remaining numbers on the second page. When preparing the application, applicant should indicate the title of the examination appearing the specimen in English language on both Sinhala and Tamil applications in addition to Sinhala language and Tamil language respectively. The application could be typewritten, but it should be filled in correctly and legibly by candidate's own handwriting. The completed application form for the examination should be sent through the Head of the Department by registered post to reach "Commissioner General of Examinations, Organization (Establishment and Foreign Examinations) Branch, Department of Examinations – Sri Lanka, P. O. Box 1503, Colombo" on or before 15.02.2021. The name of the examination should be indicated on the top left-hand corner of the envelope. Applications that are not complete in every respect and applications received after the closing date will be rejected. It is the responsibility of the candidate to ensure that the application form perfected by him/her self complies with the specimen given in the examination notice. (it would be advisable to keep a photocopy of the completed application form.)

5. Candidates shall be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, any of the following documents will be accepted:

- (I) National Identity Card
- (II) Valid passport
- (III) Valid driving license of Sri Lanka

Further, candidates shall enter the examination hall without covering their face and ears enabling to identify them at the hall. Those, who refuse to reveal their identity, shall not be allowed to enter the examination hall. Further, such candidates shall remain their face and ears uncovered enabling the supervisors to identify them without any obstacle until they are allowed to leave at the end of the prescribed examination.

6. The Commissioner General of Examinations will issue admission cards along with a copy of the time table to all candidates whose applications have been received, presuming that the candidate has fulfilled relevant eligibility qualification. A notification will be published in newspapers as soon as the admission cards are issued to the candidates by the Department of Examinations. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations through the telephone numbers specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations: i.e. A copy of the application from kept at your possession, copy of the receipt obtained at payment of Examination fee, name, address, National Identity Card number and the name of the examination. In case of an applicant residing outside Colombo, a letter of the request furnishing the above particulars and a fax number to which a copy of the admission card is to be sent should be sent to the Department of Examinations through fax, in order to obtain a copy of the Examination Admission card.

7. Candidate's signature in the application form and the admission card should have been attested by the Head of the Institution or an Officer authorized by him. The Candidate must sit the examination according to the index number and examination hall assigned to him/her. Every candidate should get his/her admission card attested in advance and surrender it to the supervisor of the hall on the day he/she presents himself for the examination. Any candidate who fails to produce his/her admission card on the Examination day will not be permitted to sit the examination.

8. The Post and Service Station of the Candidate, at the time he/she applies for the examination will be applicable for all matters relating to examination and any changes which occur thereafter in the Post and Service Station after sending the application will not be considered.

9. The Heads of Departments should approve duty leave for officers to whom admission cards have been issued by the Commissioner General of Examinations, enabling them to appear for the examination. No traveling expenses will be paid.

10. The examination will be held in Sinhala, Tamil and English media. If an officer has been recruited to the government service through a competitive examination, the medium of such examination or if the officer has been recruited to the government service without a competitive examination, the medium of the examination which served as an entry qualification to be recruited for the Public Service should be selected as the medium of the examination. The candidates are required to sit for all the subjects in one medium and language medium of examination applied for will not be allowed to change later.

11. Examination Procedure:

1. Name of the examination : First Efficiency Bar Examination for Authorized Officers Grade II of the Department of Immigration and Emigration
2. Particulars of the examination

<i>Question Paper</i>		<i>Duration</i>	<i>Total marks</i>	<i>Minimum marks required to pass</i>
Question paper 01	Immigrants & Emigrants Statutory Provisions I	02 hours	100	40%
Question paper 02	Immigrants & Emigrants Statutory Provisions II	02 hours	100	40%
Question paper 03	Establishments Code & Financial Regulations	02 hours	100	40%

3. The Authority for conducting examination : The Commissioner General of Examinations
4. How often the examination is conducted : At least twice a year
5. Syllabus for the examination :

<i>Name of the Question Paper</i>	<i>Syllabus</i>
Question paper 01- Immigrants & Emigrants Statutory Provisions I	<ol style="list-style-type: none"> 1. Immigrants and Emigrants Act. No 20 of 1948 and amendments made thereto. 2. Citizenship Act No. 18 of 1948 and amendments made thereto. 3. Grant of Citizenship to Persons of Chinese Origin (Special Provisions) Act No. 38 of 2008 4. Indo-Ceylon Agreement (Implementation) Act No. 14 of 1967 5. Electronic Travel Authorization System & Statutory Regulations imposed thereto.
Question paper 02- Immigrants & Emigrants Statutory Provisions II	<ol style="list-style-type: none"> 1. Registration of Persons Act No. 32 of 1968 2. Extradition Law No. 08 of 1977 and amendments made thereto. 3. Indian and Pakistani Residents (Citizenship) Act. 4. Subsequent amendments to these Acts and the regulations imposed under the same. 5. Chapters XI, XII, XIII, XIV, XV of Part V of Criminal Procedure Code which are related to duties. 6. Practical issues related to Immigrants and Emigrants Act
Question paper 03 - Establishments Code & Financial Regulations	<ol style="list-style-type: none"> 1. Chapters II, IV, VII, XII, XIII, XIV, XLVII, XLVIII of the Establishments Code 2. Procedural Rules published by the Public Service Commission in the Government Gazette (extra ordinary) No. 1589/30 dated 20.02.2009 3. F.R.2(1), 135, 136, 137, 138, 139 and Chapters IV, VI of the Financial Regulations

Note:-

- ❖ Candidates can sit for the above examination at once or separately.
- ❖ If a candidate fails to complete the examination within the prescribed period, his/her next increment will be subjected to differ.

12. The issue of an admission card to sit for the examination should not be considered as an acceptance of requisite qualifications of a candidate to compete at the examination.

13. The decision of the Controller General of Immigration and Emigration will be final in respect of any matter, which has not been provided for in this gazette notification.

14. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

Controller General of Immigration and Emigration.

Department of Immigration and Emigration,
“Suhurupaya”,
Battaramulla.

SPECIMEN FORM OF APPLICATION

FIRST EFFICIENCY BAR EXAMINATION FOR AUTHORIZED OFFICERS GRADE II OF THE DEPARTMENT OF IMMIGRATION AND EMIGRATION
-2018(2021)

(For office use only)

Medium of language in which the candidate intends to appear for the examination

Sinhala - 2

Tamil - 3

English - 4

(Indicate the relevant number in the cage)

1. 1.1 Name in full (In English block capitals):
(Eg: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Name with initials at the end (In English block capitals):
(Eg : GUNAWARDHANA H.M. S. K)

1.3 Name in full (In Sinhala/Tamil):
.....

2. 2.1 Name and the Address of Office / Department / institution
(In English block capitals):

(Admission will be posted to this address)

2.1 Name and the Address of Office / Department / institution
(In Sinhala/Tamil):

2.2 Private Address:
(In Sinhala/Tamil):

3. Gender:

Male - 0

Female - 1

(Indicate the relevant number in the cage)

4. National Identity Card Number:

5. Mobile Phone No. :

6. Subject/Subjects you are appearing for this examination :

Serial Number	Subject	Subject Number

7. Date of Birth: Year : Month : Date :

8. Present Post :

8.1 Post :

8.2 Number of the letter of appointment:

9. 9.1 Are you sitting the examination for the first time? :.....
9.2 If not, the fee paid:
9.3 Receipt Number:
9.4 Date:

Affix the receipt securely here. (If applicable only)
(It would be useful to keep a photocopy of the receipt)

10. I declare that the above particulars are true and I am eligible to appear for the examination in the language medium indicated above and the receipt obtained by paying Rs. has been affixed hereto. Further, I agree to be bound by the rules and regulations imposed by the Commissioner-General of Examinations in respect of conducting and the issuing of results of this examination.

.....,
Signature of candidate.

Date:

The candidate should sign in the presence of the Head of his/her Department or an officer authorized to sign on behalf of such Head of Department.

11. Attestation of the Signature :

I certify that Mr. / Mrs. / Miss..... who is an Authorized officer in my Department and who is known to me personally, placed his / her signature in my presence on..... and further, the receipt of examination fee is affixed on payment of relevant fee.

.....,
Signature of the Officer attesting the signature.

Name :

Designation :

Address :

Date : (To be certified by placing the Official Frank)

12. Certificate of the Head of the Department

I certify that,

1. The particulars furnished by the candidate have been examined ;
2. The candidate is eligible to sit the examination.

.....,
Signature and official stamp of the Head of the Department.