

**MINISTRY OF PRIMARY INDUSTRIES AND
SOCIAL EMPOWERMENT**

National Institute of Social Development

FOR internal and external candidates :

01. Post : Professor - No. of post : 01 (This Position is on Contract basis for a period of one year)

01. *Age limit.*– Shall be below 55 years.

02. *Qualifications :*

(a) Bachelor's Degree in Social Sciences from a recognized university/Higher Education Institute by the University Grants Commission with a 1st Class or 2nd Class Upper Division ;

or

A Masters Degree not less than one year duration from a recognized university/Higher Education institute by the University Grants Commission in Social Work, Social Sciences, Social Welfare, Social Policy, Counseling, Community Development or a related field ;

And

(b) A PhD from a university or a recognized higher educational institute by the University Grant Commission in Social Work or Social Sciences (Priority will be given to applicants with a PhD in Social Work) ;

And

(c) 10 years of experience after obtaining the PhD in University level teaching and research with experience in Academic Administration ;

Or

(d) 10 years of experience in Senior Managerial Level at the National Institute of Social Development with a PhD in Social Work or Social Sciences from a university or higher educational institute recognized by the University Grants Commission.

And

(e) A very good working ability in English.

03. *Marking Scheme :*

	<i>Area</i>	<i>Marks</i>
I	Contribution for teaching and Education Development	20
II	Research and Innovations	45

	<i>Area</i>	<i>Marks</i>
III	Knowledge dissemination and contribution for National Development	15
IV	Performance at interview	20

04. *Salary Scale.*– Monthly Salary scale applicable to the service category.

A monthly Salary of Rs. 95,716 as per the UGC Circular No. 961 and other privileges relevant to the post.

02. Post : Senior Lecturer - No. of Posts 02

01. *Age limit.*– Candidate should not be less 22 years age and not more than 45 years as at closing date of the application. (The age limit would not be applicable to applicants already in the Service of Government Department/ Provincial State Corporation/Statutory Boards)

External Applicants :

(a) *Educational Qualifications :*

Possession of Bachelor's Degree in Social Sciences from a university recognized by the University Grants Commission with a PhD in Social Work.

(b) *Experience.*– Experience not less than 10 years in Social Work Education and teaching at a government higher education institution/ institution recognized by the government.

02. *Marking Scheme for interview :*

	<i>Marks</i>
Experience in relevant field	30 Marks
Relevant Additional Professional Qualification	30 Marks
Other skills	15 Marks
Performance at the interview	25 Marks
Total	100 Marks

03. *Salary Scale.*– AR-2-2016 - Rs. 71,585 -10x1,910 - Rs. 90,685 monthly receivable salary scale. (2016.04.25 Management Services Circular 02/2016 as schedule I) AR-2-2006A - Rs. 34,550 - 10x925 - Rs. 43,800 monthly salary will be paid as per Schedule II of the same circular at present.

03. Post : Training Officer II - No. of Post 01

01. *Age limit.*— Candidate should not be less 22 years and not more than 45 years as at closing date of the application. (The age limit would not be applicable to applicants already in the Service of Government Department/Provincial State Corporation/Statutory Board).

02. *Educational Qualifications.*— (a) Possession of a Bachelor's Degree in Social Sciences with a first or second class (Upper Division) from a University/higher educational institution recognized by the University Grants Commission;

or

(b) Possession of a Bachelor's Degree in Social Sciences with a Post Graduate Degree from a university/higher educational institution recognized by the University Grant Commission ;

And

(c) At least one year experience at a government higher education/training institution on Social Development and welfare, relating to the fields such as planning of training programmes, implementing and evaluation.

03. *Marking Scheme for interview :*

	<i>Marks</i>
Experience in relevant field	30 Marks
Relevant Additional Professional Qualification	30 Marks
Other skills	15 Marks
Performance at the interview	25 Marks
Total	<u>100 Marks</u>

04. *Salary Scale.*— AR-1-2016 - Rs. 51,285 -5x1,135 - 51,335 - 15x1,590 - Rs. 87,485 monthly receivable salary scale. (2016.04.25 Management Services Circular 02/2016 as Schedule I) AR-1-2006A - Rs. 24,725 - 5x550 - 5x645 -15x770 monthly salary will be paid as per Schedule II of the same circular at present.

04. Post : Accountant II - No. of Post 01

01. *Age limit.*— Candidate should not be less 22 years and not more than 45 years as at closing date of application. (The age limit would not be applicable to applicants already in the Service of Government Department/Provincial State Corporation/Statutory Boards)

02. *Qualifications :*

For External candidates.— Post qualifying experience of 5 years in a relevant field after obtaining the licentiate certificate of Chartered Accountancy ;

or

Completion of Part I or AB of CIMA/ACCA or Higher National Diploma in Accountancy (HNDA)/Higher National Diploma in commerce/Bachelor's Degree in Commerce or a similar qualification with at least 5 years of experience.

Internal applicants :

I. Minimum experience of 05 years in Junior Management service category I.

or

II. When recruiting from a limited competitive 10 years experience in Management Assistant Service Grade I.

03. *Marking Scheme :*

	<i>Marks</i>
Experience in relevant field	30 Marks
Related Additional Professional Qualification	30 Marks
Other skills	15 Marks
Performance at the interview	25 Marks
Total	<u>100 Marks</u>

04. *Salary Scale.*— MM1-1-2016 - Rs. 53,175 -10x1,375 -15x1,910 - Rs. 95,575 monthly receivable salary scale. (2016.04.25 Management Services circular 02/2016 as Schedule I) MM 1-1-2006 - Rs. 25,640 - 3x665 - 7x735-15x925 - Rs. 46,655 monthly salary will be paid as per Schedule II of the same circular at present.

05. Post : Assistant Librarian II - No. of Post 01.

01. *Age limit.*— Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be applicable to the candidates serving in government Provincial Public service or statutory boards of the government)

02. *Educational Qualifications :*

For external candidates.— Shall have obtained a first degree from a university recognized

by the University Grants Commission and minimum experience of 03 years as a librarian in a government educational institution or any other educational institution recognized by the government.

03. *Marking Scheme for interview :*

	<i>Marks</i>
Experience in relevant field	30 Marks
Relevant Additional Professional Qualification	30 Marks
Other skills	15 Marks
Performance at the interview	25 Marks
Total	<u>100 Marks</u>

04. *Salary Scale.*– JM 1-1-2016 - Rs. 42,600 -10x755 -18x1,135 - Rs. 70,580 monthly receivable salary scale (2016.04.25 Management Services Circular 02/2016 as schedule I) JM 1-1-2006A - Rs. 20,525 - 365x10 - 550x18 - Rs. 34,075 monthly salary will be paid as per Schedule II of the same circular at present.

06. Post : Programme Assistant (Center in Charge) III (For Ranna Centre) - No. of Post 01

01. *Age limit.*– Candidate should not be less 22 years and not more than 45 years as at closing date of the application. (The age limit would not be applicable to applicants already in the Service of Government Department/ Provincial State corporation/Statutory Boards).

02. *Educational Qualifications.*– (a) Should have obtained the bachelors degree from a University recognized by the University Grants Commission.

And

(b) A Diploma not less than one year duration from a Government Institute or a Government recognized institute in Social Work, Social Development or Counseling.

And

(c) Working experience not less one year as a Project Officer (Center in Charge) in Government Institute or a Government recognized Institute.

03. *Salary Scale.*– MA-3-2016 - Rs. 32,200 -10x445 -11x660 - 10x730 - 5x750 - Rs. 54,960 monthly receivable salary scale. (2016.04.25 Management Services Circular 02/2016 as Schedule I) MA-3-2006A Rs. 15,600 - 10x215 - 4x240 - 15x360 - 7x320 - Rs. 26,030 monthly salary will be paid as per Schedule II of the same circular at present.

07. Post : Research Assistant III - No. of Posts 02

01. *Age limit.*– Candidate should not be less 22 years age and not more than 45 years as at closing date of the application. (The age limit would not be applicable to applicants already in the Service of Government Department/ Provincial State Corporation/Statutory Boards).

02. *Educational Qualifications.*– (a) Should have obtained the Bachelors of degree with research as a subject from a University, recognized by the University Grants Commission ;

And

(b) Minimum experience of one year on Research activities, in a Government Institution or recognized Institution.

03. *Salary Scale.*– MA-3-2016 - Rs. 32,200 -10x445 -11x660 - 10x730 - 5x750 - Rs. 54,960 monthly receivable salary scale. (2016.04.25 Management Services Circular 02/2016 as Schedule I) MA-3-2006A Rs. 15,600 - 10x215 - 4x240 - 15x320 - 7x360 - Rs. 26,030 monthly salary will be paid as per Schedule II of the same circular at present.

08. Post : Assistant Registrar II - No. of Post 01

01. *Age limit.*– Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be applicable to the candidates serving in government Provincial Public Service or Statutory Boards of the government).

02. *Educational Qualifications :*

For External candidates.– Shall have obtained a first degree from a university recognized by the University Grants Commission and minimum experience of two years on academic and administrative functions from a government educational institution or any other educational institution recognized by the government.

03. *Marking Scheme for interview :*

	<i>Marks</i>
Experience in relevant field	30 Marks
Relevant Additional Professional Qualification	30 Marks
Other skills	15 Marks
Performance at the interview	25 Marks
Total	<u>100 Marks</u>

04. *Salary Scale.* - JM 1-1-2016 - Rs. 42,600 -10x755 -18x1,135 - Rs. 70,580 monthly receivable salary scale (2016.04.25 Management services circular 02/2016 as schedule I) JM 1-1-2006A - Rs. 20,525 - 365x10 - 550x18 - Rs. 34,075 monthly salary will be paid as per Schedule II of the same circular at present.

Conditions/Nature of the appointments :

1. The appointment is permanent.
2. The employees are entitled for the contributions to the EPF and ETF.
3. All appointments shall subject to a probation period of 03 years.

Note : The above vacancies (except programme assistant - Center in charge for Ranna) exist at the Main office at Nawala, Rajagiriya and the selected employees shall serve only at the main office. From 2020 the Institute will move to a building complex located at Seeduwa, Liyanagemulla.

Service condition. - All appointments made shall be conformed to the provisions of the National Institute of the Social Development, Act, No. 41 of 1992 and other government regulations.

Application along with a Bio data should be sent by the registered post to the following address on or before 04.10.2019 name of the post shall be written clearly on the top left hand corner of the envelope and the applicants employed in the government sector shall forward their applications. through the head of the institute.

M. T. R. SHAMINI ATTANAYAKA,
Director General (*Acting*),
National Institute of Social Development.

National Institute of Social Development,
No. 488A, Nawala Road, Rajagiriya,
28th August, 2019.