



AKURANA PRADESHIYA SABHA

Calling Applications for Filling the Vacancies (Limited)

APPLICATIONS are hereby invited from among those persons who are permanent residents of the Akurana Pradeshiya Sabha, who possess under mentioned qualifications in order to recruit to the under mentioned vacant posts in the Akurana Pradeshiya Sabha.

01. The applicants who apply for the driver vacancies prevail in the Akurana Pradeshiya Sabha, shall possess the qualifications given below.

02. Salary Sacale : PL3-2016 - Rs. 25,790-10x270-10x300-10x330-12x350-Rs.38,990

2.1 *Method of Recruitment.*– The recruitment will be made after scrutinizing mental, physical fitness and educational and professional qualification in a formal interview, along with a structural interview, after a trade test conducted by a Motor Traffic Inspector.

2.1.2. Trade Test

<i>Testing heads for marks</i>	<i>Maximum marks</i>	<i>Minimum marks obtainable for a pass</i>
01. Driving skills/Motor operating Skills	40	Those who scored 40% or more out of the total marks in the written examination shall appear for the trade test conducted by a board of examiners assessing the competencies of vehicle driving. The selection will be made on merit among those who qualified and scrutinizing after all qualifications required.
02. Practical knowledge in highway code	40	
03. Basic knowledge in motor mechanism	20	
Total Marks	100	

2.2 *Qualifications :*

(i) *Educational Qualifications :*

Should have passed minimum 06 subjects in not more than two sittings in the General Certificate of Education Ordinary Level Examination with 02 Credit passes and passed 05 subjects in one and same sitting.

(ii) *Professional Qualifications :*

A driving license issued by the Commissioner General of the Motor Traffic to drive lorry/tractor in the related group of motor vehicles. Should possess a transport bus driving license exceeding 34 cwt. tare weight and carrying not exceeding 32 passengers. (Should possess "A" class driving license 04 "B" class new driving license issued by the Commissioner General of Motor Traffic prior 03 to years of the recruitment)

A driving license issued by the Commissioner General of the Motor Traffic to drive motor vehicles related to the post applied for. Should possess a private hiring vehicle and station wagon driving license with competency certificate 24cwt. tare weight. (Possess a "C" class or "C1" new class driving license issued by the Commissioner General of Motor Traffic prior 03 to years of the recruitment).

(iii) *Experience :*

Should possess minimum 03 years of experience after obtaining driving license.

2.3 *Physical Qualifications :*

- (i) Every applicant should possess good eyesight and sound physical and moral fitness condition to serve in day and night.
- (ii) Minimum height should be 05 feet and 2 1/2 inches.

2.4 *Other Qualifications :*

- (i) Applicant should be a citizen of Sri Lanka by descent or by registration.
- (ii) Applicants should permanent residents of the authority areas of the Pradeshiya Sabha and should establish a period of minimum 03 years permanent residency.
- (iii) Should possess a fair knowledge on Highway Code.
- (iv) All the qualifications required for the recruitment should be completed at the closing date of application mentioned in the *Gazette* notification.

2.5 *Age :*

- (i) Minimum age limit is 18 years.
- (ii) The maximum age limit is not applicable to those who serve in this Local Government Institution.

03. *Terms of Employment :*

- (i) The posts are permanent and pensionable. (Should abide to the Government Pension Scheme taken in the future by the Government).
- (ii) Contribution should be made to widow's/widower's and orphan's pension scheme.
- (iii) These appointments will be subjected to a period of probation for 03 years. If the service found unsatisfactory within the probation period of service, the appointment will be terminated without making the appointment permanent.
- (vi) Preference will be given to those who possess field experience in the related fields.
- (v) Should not have been a person convicted by a Court of Law under Penal Code.

04. *Method of Recruitment.* – The recruitment will be made after scrutinizing mental, physical fitness and educational and professional qualification in a formal interview, along with a structural interview, after a trade test conducted by a Motor Traffic Inspector.

05. *Method of Application :*

- (i) Applications prepared on A4 paper, according to the specimen given below, should be sent under Registered cover, to The Secretary, Akurana Pradeshiya Sabha, Alawathugoda on or before 23.11.2018.
- (ii) The post applied for, should be marked clearly on the top left hand corner of the envelope enclosing the application. Delayed, incomplete or not qualified applications with the qualifications mentioned above, are subject to be rejected. The Council shall not take any responsibility on applications delayed in post.

06. Copies of under mentioned documents, certified by the applicant should be enclosed with application :

- (i) Certificate of Birth,
- (ii) Certificates of Educational Qualifications,
- (iii) Certificate of Residency, issued by the Grama Niladhari (certified by the Divisional Secretary),
- (iv) Two recent character certificates (one should be issued by the Grama Niladhari of your Division),
- (v) Experience certificates,
- (vi) A copy of Driving License - those who applied for the post of driver,
- (vii) A copy of National Identity Card.

07. The Secretary to the Akurana Pradeshiya Sabha reserve all such powers to delay or alter such recruitment or cancel or amend this notification after calling applications or during such process.

08. Any form of misconduct using influence or force for selection may cause disqualification.

09. The applicants those who are presently serving should forward their applications with the recommendation, through their head of the Institution.

T. S. RAJAPAKSE,
Secretary,
Akurana Pradeshiya Sabha.

Akurana Pradeshiya Sabha office,
Alawathugoda,
02nd November, 2018.

SPECIMEN APPLICATION FORM

FILLING THE VACANCIES IN THE CENTRAL PROVINCE GOVERNMENT SERVICE
AKURANA PRADESHIYA SABHA

APPLICATION FOR THE POST OF

01. Name with Initials : _____.
02. Names denoted by Initials : _____.
03. Permanent Address : _____.
04. Permanent Residential District : _____.
05. Date of Birth : Year : _____, Month : _____, Date : _____.
06. Age at the closing date of application : Years : _____, Months : _____, Days : _____.
07. Sex : Male/Female : _____.
08. Martial Status : Married/Single : _____.
09. Citizen of Sri Lanka by descent or by registration ? : _____.
10. Maximum Educational Qualifications obtained ? : _____.
11. Educational Qualifications (Attach copies of certificates) :
G. C. E. (O/L) Examination :
Year Passed : _____, Index Number : _____.

<i>Subject</i>	<i>Pass</i>	<i>Subject</i>	<i>Pass</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

12. (i) Other Educational Qualifications : _____.
- (ii) Professional Qualifications : _____.
- (iii) Experience (Proven by certificates) : _____.

13. State present post held in this Pradeshiya Sabha : _____.
Permanent /Casual/Temporary/Contract/Substitute : _____.
Date appointed to that post : _____.
14. Have you been convicted for any offense by a Court of Law ? : _____.
15. Applicants applied for the driver post should filled this section :
- (i) Driving License No. : _____;
 - (ii) Validity Date of License : _____;
 - (iii) Class of the License : _____.

I do hereby declare that the particulars furnished by me in this application are true and correct to the best of my knowledge. I am aware that I am liable to be disqualified before the appointment if the information furnished by me are found to be false and I am liable to dismiss without any compensation if it is detected after selection to the post.

_____,
Signature of Applicant.

Date : _____.

Recommendation of the Head of the Institution if already occupied in the Public Service :

I do hereby recommend and forward the application of Mr./Mrs./Miss serving in this Institution/Department as and I further state that she/he has not been subjected to any inquiry on disciplinary ground.

_____,
Signature of the Head of the Department.

Name : _____;
Designation : _____;
Official Seal : _____;
Date : _____.