

**MINISTRY OF SCIENCE, TECHNOLOGY
& RESEARCH, SKILLS DEVELOPMENT &
VOCATIONAL & KANDYAN HERITAGE**

**Open Competitive Examination for Recruitment
to Grade III of the Post of Technical officer of
Supervisory Management Assistant Technical
Service Category of the Department of Technical
Education and Training - 2018**

APPLICATIONS are called for competitive examination to select suitable persons to fill the vacancies (Civil/Mechanical), existing in the posts of Technological Officer of Supervisory Management Assistant Technical Service category of this Department. Applications prepared in accordance with the specimen at the end of this notification and following instructions in A4 size paper using both sides should be sent through registered post to reach the Director General, Department of Technical Education and Training, P. O. box 557, Olcott Mawatha, Colombo 10 on or before the date, under mentioned. The envelope enclosing the application should clearly be marked "Competitive examination to recruit to the post of Technical Officer" on the top left hand corner.

(a) The closing date of application is 12.11.2018.

Note.—Inquiries, about applications or related letters lost or delayed in post cannot be considered. Any damages that may cause due to the delay in submitting applications until the closing date should be borne by applicants, themselves.

1. *Method of Recruitment.*— Recruitment shall be made on the results of a written competitive examination and a general interview. Number of applicant's equivalent to the expected number of recruitment shall be summoned for a general interview, according to the order of merit of the total marks of candidates, who have passed the written examination and existing number of vacancies and suitable persons shall be selected. (Marks shall not be allocated at the interview and only the accuracy of the certificates relevant to the particulars mentioned in the application shall be verified).

2. *Conditions of employment :*

- (i) This appointment is permanent and pensionable. You shall be subjected to a policy decision made by the government in future on the pension scheme to which you are entitled. Further, you

shall make contributions to the widows and orphans/widowers and orphans pension scheme. You shall make your contribution in such manner determined from time to time by the government.

- (ii) Officers appointed to this post shall be subjected to a probationary period of 03 years and they should pass the 1st efficiency bar examination within the said 03 years.
- (iii) In terms of Public Administration Circular No. 01/2014 circulars issued consequently to the same, proficiency in official language of should be obtained within 05 years.
- (iv) This appointment is subjected to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government and other Departmental other orders.
- (v) Should serve in any College of Technology/ Technical College of the Department, as stipulated.

3. *Salary Scale.*— A salary scale of Rs. 31,040 -10x445 -11x660 - 10x730 - 10x750 - Rs. 57,550 (monthly) of salary code MN-3-2016 is entitled to this post in terms of Public Administration Circular No. 03/2016 dated 25.02.2016. Salary shall be paid as mentioned in Schedule II of the said circular.

4. (i) *Educational Qualifications :*

1. Shall have passed G. C. E. (Ordinary Level) examination in one sitting in six (06) subjects with credit pass for Sinhala/Tamil/English language, Science, Mathematics and one other subject ;

and

2. Shall have passed all subjects (except the Common General Test) at G. C. E. (Advanced Level) examination in one sitting under Science/ Mathematics streams with two (02) subjects relevant to the field. (Shall have passed three (03) subjects in one sitting under the old syllabus).

4. (ii) *Vocational Qualifications :*

1. National Diploma in Technology awarded by the University of Moratuwa or Hardy Institute of Ampara ;

or

2. National Diploma in Engineering awarded by the National Apprentice and Industrial Training Authority ;
or
3. Higher National Diploma in Engineering awarded by the Ministry of Higher Education ;
or
4. Technology Diploma awarded by the Open University of Sri Lanka ;
or
5. Shall have successfully completed Part 1 of the Engineering examination conducted by the Sri Lanka Engineering Institute ;
or
6. Shall have completed National Vocational Qualifications (NVQ) level 06 relevant to the field of employment ;
or
7. Shall have obtained other technological qualifications recognized by the Tertiary and Vocational Education Commission as fully equivalent to the above referred Technological qualifications, after derived referring the Ministry of Higher Education and the institutions, which issue the above referred Technology certificates.

5. *Age limit.*– Should not be less than 18 years and not more than 30 years of age as at the closing date of applications.

6. *Physical fitness.*– Every candidate shall have sufficient physical and mental fitness to serve in any part of Sri Lanka and perform the duties of the post.

7. *Other Qualifications :*

- (i) Candidates should be citizens of Sri Lanka,
- (ii) Candidates should have good moral character,
- (iii) All qualifications required for appointment to the post should have been satisfied in each and every way as at the closing date of applications.

8. (i) *Written Examination :*

<i>Name of the Question Paper</i>	<i>Duration (hours)</i>	<i>Maximum Marks</i>	<i>Minimum Marks required for a pass</i>	<i>Syllabus</i>
1. General knoweldge and Intelligence Test	01	100%	40%	Short question paper to assess knowledge of present social instances and international instances and capability of creative thinking and ability to solve problems
2. Technological and subject related knowledge	03	100%	40%	Should answer 05 questions out of 08, prepared to assess technological knowledge relevant to the post. Equal marks shall be given to every question.

8. (ii) *General Interview.*– Marks shall not be allocated and it is held only for verification of qualificatios specified in the Procedure of recruitment and the notification published in accordance with the same.

9. *Conditions of the Examination :*

- (i) Admission cards shall be issued by the Director General of the Department of Technical Education and Training to the candidaets, who have sent applications formally. Candidates, appearing for the examination in prescribed examination hall, should submit their admission card, with their signature duly attested, to the supervisor of the examination hall. Permission shall not be granted to any candidate, to sit for the examination without submitting the admission card.

- (ii) Travelling expenses borne by the candidates for appearing for this examination or any other allowance shall not be paid. applications in time to avoid the possibility of postal delay.
- (iii) Candidates should prove their identity to the satisfaction of the supervisor of examination hall for every subject they appear. Only one of the following documents shall be accepted for this purpose.
- (a) National Identity Card issued by the Department of Registration of Persons ; or
- (b) Valid passport.
- (iv) Examination shall be held in Sinhala and Tamil medium only. The language medium shall not be allowed to change subsequently.
- (v) All candidates who have paid the prescribed fee and submitted applications on or before the prescribed date shall be allowed to appear the competitive examination, by the Director General of the Department of Technical Education and Training on prior conclusion that only the candidates who have qualifications mentioned in the notification for calling applications, have applied. Appearing for competitive examination does not mean to have accepted that he possesses all the qualifications.
- (vi) Candidates shall be subjected to the rules and regulations, stipulated by the Director General of the Department of Technical Education and Training on conducting the examination.
- (vii) This Examination shall be conducted by the Testing and Evaluation Division of the Department of Technical Education and Training only at an examination center in Colombo.
- (iii) Applications should be completed in the language medium of examination.
- (iv) The examination fee is Rs. 500 and such fee should be paid to any People's Bank branch in the island to the account number 176-100-139026228 (mid-city branch) to be credited to the Director General, Department of Technical Education and Training. The receipt obtained should be affixed in the application form so as not to be detached. It is advisable to keep a photocopy of the application and receipt. Examination fee shall not be refunded under any circumstances and money order and stamps shall not be accepted.
- (v) Signature of candidates should be attested by a principal of Government school, a Grama Niladari of a division, a justice of peace, Commissioner of Oaths, Attorney-at-law, Notary Public, Commissioned Officer in the Armed Force, permanent staff officer in Public or Provincial Public Service with an annual consolidated salary of Rs. 498,960 or above, or a chief incumbent or a chief priest of a Buddhist temple or a distinguish person, in charge of holy place of any other religion.
- (vi) Applicants who are already in public or provincial public service should submit applications, through their Head of Department.
- (vii) If it is found that any information furnished by a candidate is false, action shall be taken to dismiss him/her from service.

10. *Method of Application :*

- (i) Applications, prepared with No.01-07 of specimen application, appearing in 1st page No. 08-10 appearing in 2nd page and the rest in next pages, should be completed properly in their own hand writing.
- (ii) Applications, which are not prepared in accordance the specimen application and include incomplete particulars and applications received after the closing date of applications, shall be rejected. Applicants are advised to send their

11. Director General of the Department of Technical Education and Training reserves the right to fill all or a part of the vacancies.

12. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

P. N. K. MALALASEKARA,
Director General,
Department of Technical Education and
Training.

Department of Technical Education and Training,
Colombo 10,
21st September, 2018.

For office use

SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF THE POST OF TECHNICAL OFFICER OF SUPERVISORY
MANAGEMENT ASSISTANT TECHNICAL SERVICE CATEGORY OF THE DEPARTMENT OF TECHNICAL EDUCATION AND TRAINING - 2018

Field of examination : Civil : Mechanical :

Language medium of the examination : Sinhala - 1 Tamil - 2

01. (i) Name of the candidate : _____.
(ii) Name, with initials at the end (In block capitals) : _____.
 I. Full Name (In block capitals) : _____.
 II. Full Name (In Sinhala/Tamil) : _____.

02. Address and Telephone Number :
(i) Office address : _____.
 Telephone Number : _____.
(ii) Personal Address : _____.
 Telephone Number : _____.
(If a change occurs in the address or telephone, it should be informed with immediate effect)

03. Date of Birth : Year : _____, Month : _____, Date : _____.

04. Age as at closing date of applications : Years : _____, Months : _____, Days : _____.

05. National Identity Card Number : _____.

06. Sex : _____.

07. Whether married/unmarried/Widow : _____.

08. Educational Qualifications :

G. C. E. (O/L) Examination :
Year : _____, Index No. : _____.

<i>Subject</i>	<i>Grade</i>

G. C. E. (A/L) Examination :
Year : _____, Index No. : _____.

<i>Subject</i>	<i>Grade</i>

09. Vocational Qualifications :

<i>Examination/Diploma</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>	<i>Name of the Institute/University</i>

10.

<i>Service Station</i>	<i>Post</i>	<i>Period of Service</i>	<i>Public Sector/Semi Government Sector/ Private Sector</i>

11. Indicate whether you a Sri Lankan citizen by decent or registration : _____.
 (if is it through registration, indicate the details)
12. Have you ever been dismissed, whilst holding a post in the public service ? : _____.
13. If you are already in public service, are any disciplinary inquiries being conducted at department level against you ? : _____.
14. Have you ever been convicted for any charge from any court ? If so, state the details regarding the same : _____.
15. Peoples' Bank branch to which the examination fee has been paid : _____.
 Date of payment : _____.

Receipt should be firmly affixed here so as not to be detached

I hereby declare that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained therein are found to be false and incorrect before the selection, I am liable to be disqualified

and dismissed without compensation, if it is detected after the appointment.

_____,
 Signature of the applicant.

Date : _____.

16. Attestation of the Signature of the Applicant :

I hereby certify that Mr./Mrs./Miss who is submitting this application is personally known to me and he/she placed his/her signature in my presence on ..

_____,
 Signature of officer attesting the signature.

(This part is applicable only for the candidates, who are already engaged in Government employment)

Attestation of the Head of the Department/Institution

I hereby certify that Mr./Mrs./Miss is serving at this Ministry/Department/Institution in the post of at present, his work and conduct is satisfactory, no disciplinary action has been taken against him and it is not intended to take any disciplinary action in future, the prescribed examination fee has been paid and the receipt is affixed. He can be/ cannot be released from service, if he is selected for this post.

_____,
 Signature of the Head of Department or Authorized officer.

Date : _____.
 (Official stamp)