

## AKURESSA PRADESHIYA SABHA

APPLICATIONS are invited from qualified Applicants for following vacancies of Akuressa Pradeshiya Sabha.

Name of post	No. of posts	Monthly Salary Scale	Minimum Educational/ Vocational Qualifications and experience	General Qualifications
Work Field Labourer	02	Initial step for 2017 according to P.Ad. Cir, 3/2016 PL 1 – 2016.	Should have passed Grade 8 (Year 09)	Should be a citizen of Sri Lanka. Should bear a moral character. Should be a permanent resident within Southern province during 03 years as at closing date of applications. Residence should be proved by a Grama Niladhari's Certificate counter signed by Divisional Secretary. All qualifications required should have been completed as at the date prescribed in the application. Every applicant should be in a good physical and mental status to serve in any part of the Southern Province.

### Others:

1. Priority will be given for employees who are serving on permanent/ casual/ substitute/ temporary/ contract basis and residents of the Sabha area.
2. Age should be more than 18 years and not more than 45 years as at closing date of receiving applications. (Maximum age limit will not applicable for those who are already in a permanent post in Public Service.)
3. Applicant should not have been convicted by any court under Penal Code or dispelled from Provincial Public Service.
4. Powers of delaying or change or cancellation or amendment of this recruitment reserves with the Secretary of Akuressa Pradeshiya Sabha.

### Mode of recruitment :

1. Selection will be made after an interview.
2. Only qualified applicants will be called for the interview.

### Service Conditions :

1. The post is permanent.
2. Pension scheme for this post will be subject to a policy decision taken by the Government.
3. Appointment will be subject to a probation period of 03 years and permanent appointments will be awarded only to employees who maintain good work attendance and conduct.
4. All employees are also bound to act as per the Establishment Code and Financial regulation of Democratic Socialist Republic of Sri Lanka and departmental orders, regulations and orders which will be issued by Southern Provincial Council from time to time.

**How to apply.**– Self prepared applications using both sides on A4 paper including qualifications stated in this notice has to be sent by registered post to Secretary, Akuressa Pradeshiya Sabha, Akuressa on or before 27.11.2017. The post applied for should be stated on the top left hand corner of the envelop in which the application is enclosed. Incomplete and late applications will be rejected.

Photo copies of following documents must be annexed along with the application and originals have to be submitted at the interview :

- (i) Certificate of Birth.
- (ii) Education Certificates.
- (iii) Copy of the electoral register and Grama Niladhari's Certificate (counter signed by Divisional Secretary) to prove the residence.
- (iv) Two recent certificates of character.
- (v) Certificates of experience.
- (vi) Service certificate if employed in Akuressa Pradeshiya Sabha.

M. A. GAMINI JAYARATHNA,  
Secretary,  
Akuressa Pradeshiya Sabha.

Akuressa Pradeshiya Sabha,  
Akuressa,  
11th October, 2017.

**Application for the post of Work Field Labourer**

1. Applicant's Name (Name with initials) :\_\_\_\_\_.
2. Name denoted by initials :\_\_\_\_\_.
3. Permanent Residential Address :\_\_\_\_\_.
4. Telephone Number :\_\_\_\_\_.
5. District :\_\_\_\_\_.
6. Date of Birth:- Year :\_\_\_\_\_. Month :\_\_\_\_\_. Date :\_\_\_\_\_.
7. National Identity card No. :\_\_\_\_\_.
8. Age as at closing date of applications:- Years :\_\_\_\_\_. Months :\_\_\_\_\_. Days :\_\_\_\_\_.
9. Sex :\_\_\_\_\_.
10. Civil status :\_\_\_\_\_.
11. Race :\_\_\_\_\_.
12. Are you a citizen of Sri Lanka? If so by decent or registration :\_\_\_\_\_.
13. Educational Qualification:

<i>Subject</i>	<i>Pass</i>	<i>Subject</i>	<i>Pass</i>
1.		5.	
2.		6.	
3.		7.	
4.		8.	

14. Experience and vocational qualifications :\_\_\_\_\_.
15. Whether you have been convicted by any court of law for a criminal offence :\_\_\_\_\_.
16. If you are already employed in Akuressa Pradeshiya Sabha :
  - Present post :\_\_\_\_\_.
  - Date of appointment of that post :\_\_\_\_\_.
  - Type of that appointment (Permanent/ casual/ temporary/ substitute/ contract basis) :\_\_\_\_\_.

I do hereby certify that above details furnished by me are true and correct. I am aware that I will be disqualified if any information is found fault before selection and I will be subject to be dispelled from the service paying no compensation if such an information found fault after the appointment.

\_\_\_\_\_,  
Applicant's Signature.

Date :\_\_\_\_\_.

**Certificate of the Head of Department/ Institution for the applicants who are already in the service :**

The Applicant Mr./ Miss./ Mrs. .... has been employed in this Department / Institution as ..... This application is recommended and submitted/ not submitted.

\_\_\_\_\_,  
Signature and Official stamp of the  
Head of Department/ Institution.

Name :\_\_\_\_\_.