



Diploma in Management and Development Programme- 2021/2022

Application for Registration

For office use only
Application No -

Please fill this application form in **Block Letters**

SECTION (A) – PERSONAL INFORMATION

1. Full Name: (Rev./Mr./Mrs./Miss.):

2. Name with Initials:
(E.g.: JAYASINGHE M H P)

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3. Permanent Address:

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.....

4. Postal Address: (If different from the above)

.....

.....

5. (I) District

5. (II) Province

6. Telephone Number/s:

(I) Home

.....

(II) Mobile

.....

7. E-mail Address:

8. Gender:

Male

Female

09. Civil Status:

Single

Married

10. I. Date of Birth:

D	D	M	M	Y	Y	Y	Y
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II. National Identity Card Number:

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12. Age

13. Nationality

14. Please affix a recent passport size (3.5cm x 4.5 cm) color photograph and place your Signature in the relevant boxes given below

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Signature of the Applicant

<p>3.5 cm x 4.5 cm Affix the Photograph here</p> <p>(Do not write anything on this photo.) This will be used for scanning</p>

Photograph of the Applicant

SECTION (B) - EDUCATIONAL QUALIFICATIONS AND WORKING EXPERIENCE

15. School Education

15. (I) Level of School Education (Please tick relevant cage)

- 1. Up to G.C.E. (O/L) Examination
- 2. Up to G.C.E. (A/L) Examination

15. (II) G.C.E. (O/L) Examination

a) Year

Y	Y	Y	Y
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b) Index No

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c) Grades

	Subject	Grade
1.		
2.		
3.		
4.		
5.		

	Subject	Grade
6.		
7.		
8.		
9.		
10.		

15. (III) G.C.E. (A/L) Examination (If applicable)

a) Year

Y	Y	Y	Y
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b) Index No

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A/L Stream:

c) Grades

	Subject	Grade
1.		
2.		
3.		
4.		

16. Employment Status : Employed / Unemployed

17. Working Experience (If any):

Organization	Time period	Position

SECTION (C) - CHECKLIST

18. Document checklist

- A **certified copy** of birth certificate
- A **certified copy** of Birth Certificate (English translation)
- A **certified copy** of the National Identity Card
- A **certified copy** of school leaving certificate
- A **certified copy of** G.C.E. (A/L) Certificate(If any)
- A **certified copy** of G.C.E. (O/L) Certificate
- **An affidavit**(if the name on the educational qualifications differs from the name on the birth certificate and National Identity card)
- **certified copies** of service letters (If any)

**DECLARATION BY THE HEAD OF THE INSTITUTION
[FOR EMPLOYED APPLICANTS ONLY]**

I hereby grant permission for Mr./Ms./Miss.

..... *Who is currently employed at*
..... *to follow the programme*
he /she applied for if selected.

Name :
Signature :
Date :

Official Seal

PAYMENTS

Payment details

Date of Payments

Branch

PLEASE PASTE THE ORIGINAL BANK SLIP HERE.

.....
Date

.....
Signature of the Applicant